

Form & Amount
of Bid Security

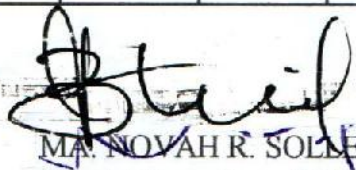
**Local Economic Development & Investment Promotion Office
Negosyo Center**

Lot I: MENU - Snacks

		Unit	Qty	Menu
4th Activity	AM	Servings	80	Clubhouse Sandwich
				Bottled Juice
	PM	Servings	80	CheeseBurger
				Bottled Juice
5th Activity	AM	Servings	60	Bihon w/ slice bread
				Bottled Juice
	PM	Servings	60	CheeseBurger
				Bottled Juice
6th Activity	AM	Servings	200	Clubhouse Sandwich
				Bottled Juice
	PM	Servings	200	Bihon w/ slice bread
				Bottled Juice

Lot II: MENU - Lunch

	Unit	Qty	Menu
4th Activity	Servings	80	Rice
			Pork Steak
			3 Lumpia Shanghai
			Fresh Fruit
			Bottled Water <i>Water</i>
5th Activity	Servings	60	Rice
			Beef w/ broccoli
			Breaded Pork
			Fresh Fruit
			Bottled Water
6th Activity	Servings	200	Rice
			Pork Menudo
			3 Lumpia Shanghai
			Fresh Fruit
			Bottled Water



MA. NOVAH R. SOLLESTA
Special Operations Officer III
LEDIPO/Negosyo Center

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-04-0776 DATE : April 28, 2025

PURPOSE: FOR USE OF LOCAL ECONOMIC AND ENTREPRENEURIAL RELATED ACTIVITIES FOR MAY 26 -30, 2025 (TENTATIVE DATE).

OFFICE : NEGOSYO CENTER (CMO)

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , May 13, 2025

PLACE : BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Lot 1	:	51,000.00	:	1,020.00	:	2,550.00
Lot 2	:	85,000.00	:	1,700.00	:	4,250.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:
- a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

: Two percent (2%) of the ABC (See above)
- b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.

: Two percent (2%) of the ABC (See above)
- c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

: Five percent (5%) of the ABC (See above)
- d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security
- e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)
- P 500.00

3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
4. Your price offer must be valid for 120 calendar days.
5. Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE